

## What is SmartBen?

SmartBen is a self-serve online enrollment system designed to help you save time, reduce paperwork and document employee benefits, eliminating the frustrating manual process. SmartBen lets employees use individualized decision-support tools in an easy, point-click method.

SmartBen automates the complexity of HR business rules and helps you communicate with your employees. You will work smarter and avoid headaches as your HR information is streamlined into a manageable and centralized matrix that interacts with employees, vendors and HR.

## SmartBen Costs Less

SmartBen is often significantly less expensive than competing systems; yet, more comprehensive. The fee structure is simple - a one-time initial set-up fee plus a per-person per-month fee. In comparison, some competitive products charge additional fees for data transfers to carriers, feeds to payroll systems, programming, transactions and more.

## SmartBen is Easy

With just a point and click, you will easily add new hires, process life event changes, create surveys, update company directories and more.

## SmartBen Was First

SmartBen was one of the first internet-based employee benefit communication and enrollment systems doing web-based enrollment for more than 8 years and electronic benefit communication for more than 20 years.

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## Features

### One-Stop Online Source for All HR Information

- Organization Newsletter
- Department Directory
- Links to Providers
- Summary Plan Descriptions
- Calendar
- Employee Manuals
- Employee Contracts
- Employee Forms
- Employee Surveys
- Job Postings

### Easy for HR to Use

- Upload data instead of manually changing each person's record.
- Export engine designed to accommodate proprietary or preferred formats for carriers, payroll, HRIS, etc.
- SmartBen will notify all providers when employees make changes to their address, withholdings, life events, etc.
- SmartBen flags employees' enrollments when they are pending, incomplete or completed.
- Weekly email reminders of employee changes to eligibility, enrollment status, life event updates and pending benefits.
- Standard and customized reports.
- Total compensation explanation.
- Complete data collection and tracking on employee, spouse, dependents and beneficiaries.

### Easy for Employees to Use

- Animated storyboards educate employees on their benefit plan descriptions.
- Rules-based wizard guides each employee through enrollment, eliminating duplicated, missing or incomplete data.
- Paycheck modeling helps employees determine the effect each benefit choice will have on an employee's paycheck.
- Retirement calculation tools help with savings plans.
- During the enrollment process, visual red/green indicator shows employees what has been completed and what hasn't.
- Prior year election summary - Employees can elect the same benefits or make changes during enrollment.
- Employees can modify withholdings, address, or update any life event change via the website 24/7.

If you'd like to find out how SmartBen can help boost efficiency and drive down costs, please contact your SmartBen Coordinator at 800.627.3660.  
Schedule a customized demonstration today.